

Staff Senate Meeting

August 10, 2018, 2:00 p.m.

Waters Hall Conference Room

Present: Chris Moss, Jennifer Bunnell, Kenneith Collins, Felicia Mucci, Bethany Campbell, Penny Pitts, Callie Frazer, Christen Stephens (for Mark Gale), Lynn Frank (for Steve Clark), Tina Hicks

Absent: Mark Gale (Proxy), Steve Clark (Proxy), Molly Pepper

Chris Moss (Presiding Officer) called the meeting to order. Minutes from July 13th meeting were accepted and approved with no changes.

New Business:

1. Dr. Ron Ingle is planned to return to campus Friday, August 17th.
2. The process of finding the next University President will consist of 3 Search Committees. The time span could possibly take up to one year.
3. The Purchase Order for the Staff Snack Event has been turned in for \$150. The event will take place on Tuesday, September 4th at 2:00 p.m. Felicia Mucci suggested coming at 1:00 p.m. to set up. Snacks will include water, soda (regular and diet), candy bars, and popcorn. Necedah Henderson will be absent on the day of the event, but allowed us the permission to use the popcorn machine along with its supplies. Since campus will be closed the day before, preparation for the drinks will probably need to occur on Friday. We plan to ask Food Fite for permission to use their refrigerator to store the drinks as well as usage of their ice.
4. Chris Moss led a discussion regarding the campus buildings remaining unlocked in the early hours of the morning and late hours of the evening. To take preventative measures, it was suggested all buildings are to be locked and students will be given access cards to enter. Only students who have classes occur on campus will need them. It would cost around \$5 per student for the access cards. Penny Pitts acknowledge the issue with the access cards would be the maintenance and not the cost. Problems would arouse with programming issues and students withdrawing. We will need to get Julie Martin and Jerry Crabtree's insight on the access cards. This topic will be discussed further in our upcoming meeting.

Announcements from Senate Members:

1. On Monday, August 20th, Bruce Larson will present artist talk at 6:00 p.m. The event will follow a reception which will begin at 5:30 p.m.
2. Sandridge Student Center just recently had bids go out for renovation.
3. If anyone need assistance from Chris Moss, please make sure to inform him at least 30 minutes prior to avoid short notices.

Meeting adjourned at 2:39 p.m.

Minutes submitted by Callie Frazer