**Security Camera and Video Surveillance**

***Request to Monitor***

**Name of Employee Requesting Permission to Monitor:** Click here to enter text.

**Employee Office Location:** Click here to enter text.

**Department:** Click here to enter text.

**Location of Camera that is being requested to monitor:** Click here to enter text.

**Reason for Request to Monitor:** Click here to enter text.

**Permission for access to monitor the camera stated above is:**

[ ]  **Approved**

[ ]  **Denied**

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Signature, Vice President for Financial Affairs**