



## Athens State University Request for Optional Practical Training

This form is required for your PDSO at Athens State University to recommend you for OPT.

### Personal Information

First Name: \_\_\_\_\_  
Family Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Student ID#: \_\_\_\_\_  
Non-school Email: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

### Travel and Prior Authorization

Do you plan to travel outside the U.S.?

- Yes
- No

Have you previously been authorized for Curricular Practical Training (CPT)?

- Yes
- No

Have you previously been authorized for Optional Practical Training (OPT)?

- Yes
- No

### Academic Information

Degree being sought (BA, BS, etc.): \_\_\_\_\_

Major Area of Study: \_\_\_\_\_

Expected Date of Graduation: \_\_\_\_\_

Will you have completed all required coursework by the time your OPT begins?

- Yes
- No

### OPT Details

**OPT Start Date:** \_\_\_\_\_

**OPT End Date:** \_\_\_\_\_

Provide a brief explanation of how your education will be applied in the OPT Training that you are requesting.

**You are required to Properly File Form Reporting Information to International Student Services (ISS)** Properly file [Form I-765, Application for Employment Authorization](#) with USCIS, accompanied by the required fee and the supporting documentation as described in the form instructions. Do not file form I-765 until after your PDSO has added the recommendation to your I-20.

While on OPT, you are required to report certain information to Athens State University International Student Advisor [Carolyn.Carthen@athes.edu](mailto:Carolyn.Carthen@athes.edu). Changes to any of the following must be reported within 10 days of the event:

- Change in name or residential/mailing address.
- Report your employer's name, address, and supervisor's email within 10 days of any changes or employment.
- Report changes to another immigration status.
- If you leave your OPT employment before your OPT end date.
- Notify ISS if your email changes.

### Verification and Signature

By signing, I verify that the information provided on this form is complete and accurate to the best of my knowledge.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

