

**Eligibility**

If you have questions regarding your eligibility to graduate, **REVIEW YOUR DEGREE WORKS PLAN OF STUDY AND CONSULT WITH YOUR ADVISOR.**

**Ceremony**

- Report to the Sandridge Student Center Ballroom at 8:00 a.m. for line-up and instructions.
- Tickets are required for the ceremony. Each graduate may order **TWO** tickets for guests, in order to accommodate social distancing restrictions.
  - **Please register your guests using this link by Friday, November 27 at 5:00 PM:**  
<https://www.eventbrite.com/e/127896490847>
- Graduation supplies are available at the University Bookstore and can be purchased:
  - online until November 10: [herff.ly/athensstate](http://herff.ly/athensstate)
  - on-site
    - Prices (**not including tax**) are listed below:

○ Undergraduate	cap/gown/tassel	\$42.50
○ Masters	cap/gown/tassel/hood	\$81.50
○ Tassel	Souvenir Tassel	\$5.75

**Dress:**

- Men – wear a collared shirt, slacks, and comfortable shoes
- Women – wear slacks, dresses/skirts, and comfortable shoes

**Honors**

**To be eligible for a degree with honor, a student must have completed at least 45 undergraduate semester hours at the University.**

- Degrees with honor are based on performance in all undergraduate academic work completed at Athens State University, with the exception of any coursework excluded by course forgiveness or academic bankruptcy.
- The following honors may be awarded to undergraduate students:
  - Institutional GPA of 3.9 - 4.0      *Summa Cum Laude* (gold medallion)
  - Institutional GPA of 3.70 - 3.89      *Magna Cum Laude* (silver medallion)
  - Institutional GPA of 3.50 -3.69      *Cum Laude* (bronze medallion)
- Since all grades for the final semester may not be available in time for commencement ceremonies and printing of commencement programs, degree with honor designations for a commencement ceremony are unofficial.
- Final academic honor designations are determined after grades for the final semester have been posted. Final, official honor designations will be reflected on the Athens State transcript and on the Athens State diploma.

- Honor medallions are \$20 plus tax and can be purchased from the University Bookstore after November 17, 2020.
- **PLEASE CONTACT THE OFFICE OF THE REGISTRAR (STUDENT RECORDS) WITH ANY QUESTIONS REGARDING GPA OR HONORS: [registrar@athens.edu](mailto:registrar@athens.edu) or 256-233-8131.**

### **Diplomas and Transcripts**

- Diplomas **will be mailed to all graduates by January 15, 2021.** None will be given at the ceremony.
- Transcripts:
  - Should be used to provide employers with proof of graduation. Graduation information should be posted on transcripts by the Records Office a day or two after grades are due (December 8, 2020).
  - If you need a transcript, please complete the Transcript Request Form located in the following link: <http://www.athens.edu/student-records/transcript-requests/>, or contact the **Office of the Registrar (Student Records): (256) 233-8131 or [registrar@athens.edu](mailto:registrar@athens.edu)**

### **Questions:**

For questions about the ceremony, contact the **Office of Academic Affairs:**

256-233-8214  
[molly.myhan@athens.edu](mailto:molly.myhan@athens.edu)  
[tina.hooks@athens.edu](mailto:tina.hooks@athens.edu)

Graduates who need **special accommodations** for the ceremony should contact the Office of Academic Affairs before November 20, 2020. If one of your guests needs special accommodations, you should also contact the Office of Academic Affairs.

### **Exit Counseling:**

*To graduates who had a student loan while attending Athens State University, the Office of Financial Aid would like to remind you that the Federal Government requires you to complete **exit counseling** at [StudentLoans.gov](http://StudentLoans.gov).*

### **University Bookstore:**

**UNIVERSITY BOOKSTORE**

On the campus of Athens State University – Student Center

Phone: 256-233-8249  
 Email: [bookstore@athens.edu](mailto:bookstore@athens.edu)

Hours

MON - THUR	10:00 AM – 4:00 PM
FRI - SUN	CLOSED

**\*\*The University Bookstore will also be open the day of graduation from 7:00 AM - 3:00 PM**

## Class rings and Announcements

*You may order these from the Athens State Bookstore:*

[Herff.ly/athensstate](http://Herff.ly/athensstate)

### Class Rings



### Graduation Announcements



*Questions regarding graduation regalia, announcements, or rings? Contact us at 256-233-8249 or send us an email: [bookstore@athens.edu](mailto:bookstore@athens.edu)*

## Photographs:

***Village Photographers*** is pleased to be the official graduation photographer for your school. Village Photographers will take professional pictures of each and every graduate as they receive their diplomas and exit the stage at the graduation ceremony.

**There is no charge for this service and there is no obligation to order.**  
Free proofs will be sent by mail and e-mail about a week after the ceremony.

To ensure that Village Photographers has the correct address information, please provide your contact information to Village Photographers. You may sign up online or contact us by phone or e-mail. Multiple e-mail and mailing addresses may be registered online to allow family and friends to receive a paper proof in the mail and an e-mail with a direct link to the graduate's photos.

To sign-up on line go to:  
[www.villagephotographers.com](http://www.villagephotographers.com).  
Just click the blue button that says "Sign up for Graduation Proofs".

The proofs and service are *free* and there is *no obligation* to order.

***Village Photographers*** 445 Opelika Rd.  
Auburn, AL 36830 – (334) 821-9196  
[info@villagephotographers.com](mailto:info@villagephotographers.com)  
Office hours: Monday-Friday - 10 AM-5 PM Central Time

