NOTE: This assessment does not allow for a restart. Once you select the "Finish" button, any questions that have not been answered are no longer accessible.

Assessment: Adm Eval - Library Director / 1500-0410

Questions

Please provide your assessment of the extent to which the Library Director executes his/her duties and responsibilities.

1. Oversee all University Library operations (including the areas of Circulation, Reference & Instruction Services, Technical Services, and the Archives) through planning, assessing, and providing appropriate services, resources, goals, and policies.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

2. Serve as an advocate for the Library by representing and promoting the Library to the institution and the community.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

3. Promote a service-based, "learning commons" environment for students and faculty that strengthens academic support connections across the institution.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

4. Plan and direct an integrated institution-wide information literacy program in support of land-based and online classes across the curriculum.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

5. Remain abreast of advances in information technology and library "best practice."

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

6. Maintain current knowledge of research, instructional delivery, and curricula of the University for effective alignment of Library services.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

7. Recruit, develop, motivate, and evaluate a library workforce in alignment with job expectations, professional roles, and the University mission.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

8. Serve as a mentor for other librarians, and promote professional development and scholarship among Library employees.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

9. Plan, manage, and assess the budgets and financial resources of the Library and the Archives.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

10. Work with state and regional organizations to support and enhance library collaboration and services throughout the area.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

11. Serve on University-wide committees such as the Dean's Council; represent the University in the Network of Alabama Academic Libraries (NAAL) consortium, and serve on appropriate state and national professional committees.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

12. Demonstrate flexibility and adaptability to changing work scope and tasks based on need.

○ Excellent　○ Good　○ Average　○ Fair　○ Poor　○ Not observed

13. Actively work towards building cooperative and collaborative relationships with peers and internal faculty and staff.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

14. Maintain "open door" to internal and external customers.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

15. Identify opportunities for improvements to work practices and offer viable solutions for implementation.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

16. Proactively engage in problem solving related to tasks in this position with internal and external people.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

17. Routinely practice self-monitoring by assessing self to make improvements or take corrective action to improve performance.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

18. Complete other tasks as assigned.

○ Excellent   ○ Good   ○ Average   ○ Fair   ○ Poor   ○ Not observed

Please provide additional comments to the following questions:

30. Areas of Strength:

31. Areas of Needed Improvement:

32. Other Comments:

Thank you for your participation.

Finish