Degree Works: "Look Ahead" Tool

The Degree Works "Look Ahead" tool will let you see if and where a course fills a specific requirement in your current declared major and minor, if applicable.

The "Look Ahead" tool allows you to enter one or more course codes into the tool. It then plugs that course into where it fits in your degree plan.

To Use The "Look Ahead" Tool

1. Go to the Athens State home page[1] and scroll to the bottom of the page.
2. Select "myAthens Portal" and log in using your Athens State email and PIN (Contact the Help Desk[2] access support).
3. Select the "Degree Works Advising" link.
4. When Degree Works[3] opens, your current major and minor (if applicable) will be displayed.
5. Select "Look Ahead" in the top left corner.
6. Enter a course "Subject" code for the class in question.
   - For example, enter "EC" for EC 320 International Econ and Trade.
7. Enter the "Number" for the class in question.
   - For example, enter "320" for EC 320 International Econ and Trade.
8. Click "Add Course", and the course will move to the right box.
9. Repeat Step 9-11 if reviewing additional classes.
   - Note: It's best to do only one class at a time.
10. Click "Process New".
11. Degree Works will then revert back to your degree plan and will show how those classes apply to your degree plan. These courses will appear in blue.
    - Look at where the class falls. Does it fulfill the requirement you thought it would?
    - If you don't see the course, look in the "General Electives" section at the bottom of your degree plan.

Utilize the Student Success Center

The Student Success Center[4] is a central location to receive academic guidance, general support and degree advising.

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[4] https://www.athens.edu/resources/student-services/successcenter/