



Library Liaison Responsibilities

The Athens State University Library Director assigns a librarian to serve as a liaison to each College within the University. The Library liaison functions as the contact person between the Library and the assigned College. The role of the liaison is to enhance communication between academic departments and the Library, especially in the areas of collection development, instructional services, and information literacy initiatives. Liaisons are appointed at the beginning of the fall semester and are subject to annual reappointments. The role of the liaison is subject to review and evaluation by the Library Director and the Dean of the appropriate College.

The Library Liaison:

- Attends faculty meetings of the College.
- Shares information about Library services and resources.
- Promotes student and faculty use of the Library.
- Encourages requests for materials by providing reviews of new resources relevant to faculty members, classes, and departments within the College.
- Notifies College deans of changes in policy or procedure which might affect the College.
- Serves as a primary contact for scheduling Library instruction.
- Serves as a resource for working with faculty members to incorporate Library instruction and information literacy components into their classes.
- Provides consultation services for faculty and students engaged in research.
- Provides one-on-one instruction for new faculty members.
- Collects and distributes information about new areas of research pertinent to the College.
- Solicits faculty members' perceptions about the Library, and collects their suggestions toward the improvement of Library services.