



2019-2020 Athens State University Foundation Faculty Awards Nomination Packet

The Athens State University Foundation sponsors two faculty awards annually - the ***Teaching Excellence Award*** and the ***Distinguished Research/Creative Work Award***. The recipient of each award will receive \$1,000. All full-time faculty members who have taught at least three years at Athens State and did not receive the award last year are eligible for nomination.

These awards are for truly distinguished teaching and research/creative work. Students, faculty, and administrators are encouraged to nominate those faculty members who exemplify excellence in their teaching and scholarly work.

Nomination Process

- Individuals making nominations for either award should write a **letter of nomination** that addresses the nominee's qualification for the award based on the award criteria outlined on the following pages of this document. Send the letter by e-mail as an attachment to Belinda.Krigel@Athens.edu by **March 6, 2020**.
- The nominee, department chair and dean will be notified of the nomination. The nominee will need to assemble and submit a digital copy of the dossier to Belinda Krigel by e-mail no later than **April 7, 2020**. (Dossier requirements for each award are listed on pages 2 and 3).
- Dossiers will be reviewed by the **Faculty Awards Committee** and the winner announced at the Athens State University Honors Convocation on May 1, 2020. The Faculty Awards Committee membership includes the previous year award winners, library director, staff senate presiding officer, one faculty member from each college, and is chaired by the AVP/CIO.

Teaching Excellence Award

Criteria

Candidates for the *Teaching Excellence Award* must be full-time faculty members with at least three years teaching experience at Athens State. This award is for those faculty members whose university careers are distinguished by truly outstanding performance in the classroom, and/or laboratory setting. Nominees for the award should have achieved recognition from students, colleagues, and administrators in the following areas:

- superior knowledge of subject matter;
- teaching philosophy that exemplifies Athens State University's vision and mission statement and goals of the instructor's college and department;
- focus on student learning and the integration of theory & practice;
- imaginative, effective, and rigorous methods of presenting course materials and evaluating learning;
- abiding concern for students' advancement in a discipline, in the university, in the workplace, in the community;
- ability to engender and nurture values of learning such as curiosity, objectivity, enthusiasm, fairness, and critical thinking in students;
- record of producing students who by virtue of outstanding teaching, achieve great success throughout their university careers;
- pedagogical/andragogical diligence, dedication, versatility, generosity, and creativity.

Nomination Dossier Requirements

(to be completed by the nominee)

- Nominee's statement which will include their teaching philosophy (two-page maximum)
- Up-to-date curriculum vitae with emphasis on instructional activities
- Letter of support from the department chair or dean (one page maximum)
- Peer recommendations (limit of two, one-page maximum each). Recommendations must come from Athens State University faculty members with at least one coming from within the discipline
- Letters of support from students currently enrolled at Athens State University (limit of three, one page maximum each) and from former students (limit of three, one-page maximum each)
- A summary sheet listing (1) courses taught during the past three years (identified by course number and title), (2) the terms during which those courses were taught, and (3) the number of students in each course.
- The last three faculty performance evaluations (2017, 2018, 2019).
- A list of professional development efforts (with dates and venue) which may include professional conferences, seminars, workshops, and training sessions in his/her discipline, education in general, on technologies and innovations used in instruction such as Blackboard, Collaborate, etc., or the completion of a new course design that follows Quality Matters standards.

Distinguished Scholarly/Creative Work Award

Criteria

Candidates for the *Distinguished Scholarly/Creative Work* award must be full-time faculty members with at least three years teaching experience at Athens State and have university careers that are distinguished by truly outstanding scholarly or creative activity. Nominees for the award should have achieved recognition from peers and/or officials of peer-reviewed scholarly or creative work that:

- is credible, significant to the university or college, and be ongoing and current;
- enhances faculty expertise in their discipline;
- makes contribution to the faculty member's discipline;
- is published or placed;
- results in lectures, presentations, etc.;
- uses validated scholarly methodologies and analysis. For creative work, there should be evidence of originality of work;
- is clear and complete;
- contributes to the University, regional, national or international intellectual communities while increasing the visibility of the University.

Nomination Dossier Requirements

(to be completed by nominee)

- Nominee's description (two-page maximum) of scholarly/creative work
- Copies of recent scholarly work or photos of creative work
- Up-to-date curriculum vitae with emphasis on scholarly activities and/or creative productions
- Letter of support from the department chair or dean (one page maximum)
- Two recommendations from peers (one-page maximum each). At least one of the recommendations must come from a peer within the same discipline at another university