

Athens State University

Book Purchase Options

1. Visit the ASU Campus Bookstore and charge your books to your Financial Aid

The bookstore has forms available and can view your eligibility for charges.

2. To charge books to your Financial Aid and receive books by mail: complete the Book Charge Order Form and fax to the Bookstore

To access the Book Charge Order Form available go to:

- a. www.athens.edu
- b. Select Financial Aid at the top of the page
- c. Select Financial Aid Forms on the left side of page
- d. Select Book Charge Form on the right side of page

Go to this link:

http://www.athens.edu/bookstore/bookstore_charge_form.pdf

3. Online Orders: CANNOT USE FINANCIAL AID

1. www.athens.edu
2. Login to your personal account using your ASU ID & PIN
3. Select Student Services & Financial Aid
4. Select BUY YOUR BOOKS ONLINE
5. Choose term (201310: Fall 2012)
6. Pay with your credit card

4. Off Campus Bookstores have their own policies, but generally require a copy of Student's Award Letter & Current Class Schedule to hold a post dated check from the student.

1. *To Print Award Letter:*

- a. www.athens.edu
- b. Select the ASU online box
- c. Login to your personal account using your ASU ID & PIN
- d. Select Student Services & Financial Aid
- e. Select Student Account Information & Financial Aid
- f. Read and accept FA Terms & Conditions
- g. Select My Account & Award Information
- h. Select Expected Aid & Applied Payments

2. *To Print Class Schedule:*

- a. www.athens.edu
- b. Select the ASU online box
- c. Login to your personal account using your ASU ID & PIN
- d. Select Student Services & Financial Aid
- e. Select Registration
- f. Print copy of current schedule