

# The Degree Audit: Blocks and the Student View Worksheet



November 2014

# Topics

- Main Sections of the Degree Audit Student View Worksheet: “Blocks”
- Other Sections of the Student View Worksheet





# The Degree Audit

*Having introduced the audit and audit header in a separate tutorial, this tutorial will discuss the main sections of the "Student View" worksheet.*

Ellucian Degree Works - Athens State DWTEST Environment - Mozilla Firefox  
https://degreeworksadmin.athens.edu/IRISLink.cgi

**ATHENS STATE UNIVERSITY**

Athens State Online      Help      Print

Find Student ID    Name    Degree    Major    Student Class Level    Last Audit  
[Search]    [Dropdown]    BA    Psychology    Junior    28-Oct-2014

Worksheets    Notes    GPA Calc

Worksheets    Format: Student View    View    Save as PDF    Process New     Include in-progress classes     Include preregistered classes    Class History

What If

### Athens State University Plan of Study

Look Ahead

**Student View** A0000A5S as of 28-Oct-2014 at 04:21

Student	[Redacted]	College	College of Arts and Sciences	Student Status	Active
ID	[Redacted]	Advisors	Durm, Mark W Owen, Susan E	Academic Standing	Good Standing
Classification	Junior	Degree	Bachelor of Arts	Student Hold	
Institutional GPA	3.05	Major	Psychology		
Overall GPA	3.25	Minor	Sociology		

**Degree Progress**

Requirements 63%

**Degree - Bachelor of Arts**      Catalog Term: Fall 2013    Hours Required: 124    Hours Applied: 90

- 60 hours of upper level credit      **Still Needed:** A minimum of 60 semester hours of upper level college/ university credit (300-400 level) is required. You have 28 but still need a minimum of 32 hours.
- Minimum 31 hours at Athens State      **Still Needed:** You have 25 but still need a minimum of 6 hours.

Complete 33 of the last 39 semester hours of study or 25% of the degree requirements, whichever is larger, at Athens State University.

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# “Blocks”

*The Student View audit organizes degree and program requirements by sections – these are known as “blocks”.*

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**What If** 

**Look Ahead**

<input type="checkbox"/> <b>Degree - Bachelor of Arts</b>		Catalog Term: Fall 2013	Hours Required: 124	Hours Applied: 90
<input type="checkbox"/> 60 hours of upper level credit	Still Needed:	A minimum of 60 semester hours of upper level college/ university credit (300-400 level) is required. You have 28 but still need a minimum of 32 hours.		
<input type="checkbox"/> Minimum 31 hours at Athens State	Still Needed:	You have 25 but still need a minimum of 6 hours.		
Complete 33 of the last 39 semester hours of study or 25% of the degree requirements, whichever is larger, at Athens State University.				
<input checked="" type="checkbox"/> You meet the minimum institutional 2.00 GPA requirement				
<input type="checkbox"/> General Education (Areas I-IV) Requirements	Still Needed:	See <b>General Education (Areas I-IV)</b> section		
<input type="checkbox"/> Pre-professional (Area V)	Still Needed:	See <b>Pre-professional (Area V)</b> section		
<input type="checkbox"/> Major Requirements	Still Needed:	See <b>Major in Psychology</b> section		
<input type="checkbox"/> Minor Requirements	Still Needed:	See <b>Minor in Sociology</b> section		
<input type="checkbox"/> <b>General Education (Areas I-IV)</b>		Catalog Term: Fall 2013	Hours Required: 41	GPA: 3.58    Hours Applied: 38
Unmet conditions for this set of requirements: 41 hours are required. You currently have 38, you still need 3 more hours.				
<input checked="" type="checkbox"/> AREA I: WRITTEN COMPOSITION				
<input checked="" type="checkbox"/> Written Composition I	ENG 101 Satisfied by	EN111-Freshman Comp I EN111 - Freshman Comp - University Of North Alabama	C    3	Fall 2013

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# Blocks That Appear in All Audits

- All degree-seeking student audits will contain these blocks:
  - Degree
  - General Education (Areas I-IV)
  - Pre-Professional (Area V)
  - Major(s)
    - Multiple majors will appear in a single audit if under the same degree, i.e., if both are BS programs. If a student is pursuing majors under different degrees, such as BS and BA, the two degrees will be shown in separate audits that can be accessed from the audit header.



# Blocks That Appear in Some Audits

- Blocks that are program-specific and that may only appear in certain audits include:
  - Minor (if required by program or optionally declared by the student)
  - TEP (if College of Education or Arts and Sciences program leading to licensure/certification)
  - Professional Studies (if College of Education program leading to licensure/certification)
  - Other Professional Credit (for Management of Technology programs only)



# Audit Legend and Disclaimer

*The Legend at the bottom of the audit shows what the various icons and color-coding represent. The Disclaimer also notifies users that the audit does not represent an official transcript or academic record.*

## Legend

- |  |   |                     |
|--|---|---------------------|
| <input checked="" type="checkbox"/> Complete | <input checked="" type="checkbox"/> Complete except for classes in-progress | (T) Transfer Class  |
| <input type="checkbox"/> Not Complete        | <input checked="" type="checkbox"/> Nearly complete - see advisor           | @ Any course number |
| * Pre-requisite required                     | (E) Class was Excluded  |                     |

## Disclaimer

You are encouraged to use this degree audit report as a guide when planning your progress toward completion of the above requirements. Your academic advisor may be contacted for assistance in interpreting this report. This audit report is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office concerning your official degree/certificate completion status, or to obtain a copy of your academic transcript.



# The Degree Block

The Degree block shows a summary of all of the blocks required for the degree. It also specifies any General University requirements related to residency, upper level credit, GPA, and any other applicable requirements.

The Degree block header shows the catalog term, hours required for the degree, and hours applied so far. Note Hours Applied **includes in-progress courses**.

**What If**

**Look Ahead**

Degree - Bachelor of Arts

Catalog Term: Fall 2013 Hours Required: 124  
Hours Applied: 90

60 hours of upper level credit  
Still Needed: A minimum of 60 semester hours of upper level college/ university credit (300-400 level) is required. You have 28 but still need a minimum of 32 hours.

Minimum 31 hours at Athens State  
Still Needed: You have 25 but still need a minimum of 6 hours.

Complete 33 of the last 39 semester hours of study or 25% of the degree requirements, whichever is larger, at Athens State University.

You meet the minimum institutional 2.00 GPA requirement

General Education (Areas I-IV) Requirements  
Still Needed: See General Education (Areas I-IV) section

Pre-professional (Area V)  
Still Needed: See Pre-professional (Area V) section

Major Requirements  
Still Needed: See Major in Psychology section

Minor Requirements  
Still Needed: See Minor in Sociology section

Advice is given when a requirement is not met.

In **any** block of the audit worksheet, a **red area** and a **red unchecked box** indicate the requirement is **not** met.

In **any** block of the audit worksheet, a **yellow area** and a **green checked box** indicate the requirement has been met.



# Features of a Typical Block

Here is an example of the features/notations seen in a typical block – a major block. While specific requirements in blocks vary, the features and notations in blocks are standard.

<input checked="" type="checkbox"/> Major in Psychology		Catalog Term:	Fall 2013	Hours Required:	40
		GPA:	4.00	Hours Applied:	34
<input checked="" type="checkbox"/>	24 hours in upper-division coursework at Athens State				
<input checked="" type="checkbox"/>	Social Psychology	PS 331	Social Psychology	A	3 Spring 2014
<input checked="" type="checkbox"/>	Child Psychology or Adolescent Psychology	PS 332	Child Psychology	A	3 Spring 2014
<input checked="" type="checkbox"/>	Psychology of Learning or History/Systems of Psychology	PS 336	Psychology of Learning	A	3 Fall 2013
<input checked="" type="checkbox"/>	Statistics w/ Advanced Topics in Behavioral Sciences	PS 341	Stats with Adv Top in Beh Sci	A	3 Fall 2013
<input checked="" type="checkbox"/>	Abnormal Psychology	PS 352	Abnormal Psychology	A	3 Spring 2014
<input type="checkbox"/>	Experimental Psychology	PS 380 PS 380L	Experimental Psychology Experimental Psychology Lab	NA NA	(3) (1) Fall 2014 Fall 2014
<input checked="" type="checkbox"/>	Physiological Psychology	PS 406	Physiological Psychology	A	3 Fall 2013
<input type="checkbox"/>	Cognitive Psychology	PS 420	Cognitive Psychology	NA	(3) Fall 2014
<input type="checkbox"/>	Thinking, Writing, Speaking in the Behavioral Sciences	Still Needed: 3 Hours in PS 499			
<input type="checkbox"/>	Psychology electives approved by faculty advisor	PS 330	Educational Psychology	NA	(3) Fall 2014
		PS 334	Adolescent Psychology	A	3 Fall 2013
		PS 335	Adult Psychology	A	3 Spring 2014

Keep in mind that Degree Works operates on a “one course, one requirement” rule. For a specific course to be shared across requirements or blocks, the audit engine must be told to share the course.

all areas of the curriculum.

Hours Applied: 6 Classes Applied: 2

Fall 2013

# Features of a Typical Block

Major in Psychology				Catalog Term:	Fall 2013	Hours Required:	40
				GPA:	4.00	Hours Applied:	34
24 hours in upper-division coursework at Athens State							
<input checked="" type="checkbox"/>	Social Psychology	PS 331	Social Psychology	A	3	Spring 2014	
<input checked="" type="checkbox"/>	Child Psychology or Adolescent Psychology	PS 332	Child Psychology	A	3	Spring 2014	
<input checked="" type="checkbox"/>	Psychology of Learning or His Psychology			A	3	Fall 2013	
<input checked="" type="checkbox"/>	Statistics w/ Advanced Topics			A	3	Fall 2013	
<input checked="" type="checkbox"/>	Abnormal Psychology			A	3	Spring 2014	
<input type="checkbox"/>	Experimental Psychology			NA	(3)	Fall 2014	
<input type="checkbox"/>	Experimental Psychology			NA	(1)	Fall 2014	
<input checked="" type="checkbox"/>	Physiological Psychology			A	3	Fall 2013	
<input type="checkbox"/>	Cognitive Psychology			NA	(3)	Fall 2014	
<input type="checkbox"/>	Thinking, Writing, Speaking in			NA	(3)	Fall 2014	
<input type="checkbox"/>	Psychology electives approved			A	3	Fall 2013	
<input type="checkbox"/>	Psychology electives approved			A	3	Spring 2014	
An exit exam is required for graduation in the following areas of the curriculum.							
General Electives				Hours Applied:	6	Classes Applied:	2
<b>HUM 101</b>	Intro to Humanities			A	3	Fall 2013	

*Each Block header shows catalog term, hours required for the block, GPA for the block, and hours applied to the block so far. Note Hours Applied includes in-progress courses, but block GPA calculation is only for completed courses. So in this example, even though the Hours Applied is 34, the number of hours factoring into the block GPA is only 24.*

# Features of a Typical Block

In any block of the audit worksheet, a blue area and a blue “~” box indicate the requirement is in progress or nearly met.

Major in Psychology		2013	Hours Required: 40
<input checked="" type="checkbox"/>	24 hours in upper-division		Hours Applied: 34
<input checked="" type="checkbox"/>	Social Psychology	PS 331	Social Psychology A 3 Spring 2014
<input checked="" type="checkbox"/>	Child Psychology or Adolescent Psychology	PS 332	Child Psychology A 3 Spring 2014
<input checked="" type="checkbox"/>	Psychology of Learning or History/Systems of Psychology	PS 336	Psychology of Learning A 3 Fall 2013
<input checked="" type="checkbox"/>	Statistics w/ Advanced Topics in Behavioral Sciences	PS 341	Stats with Adv Top in Beh Sci A 3 Fall 2013
<input checked="" type="checkbox"/>	Abnormal Psychology	PS 352	Abnormal Psychology A 3 Spring 2014
<input type="checkbox"/>	Experimental Psychology	PS 380 PS 380L	NA (3) NA (1) Fall 2014 Fall 2014
<input checked="" type="checkbox"/>	Physiological Psychology	PS 406	Physiological Psychology A 3 Fall 2013
<input type="checkbox"/>	Cognitive Psychology	PS 420	Cognitive Psychology NA (3) Fall 2014
<input type="checkbox"/>	Thinking, Writing, Speaking in the Behavioral Sciences	Still Needed: 3 Hours in PS 499	
<input type="checkbox"/>	Psychology electives approved	PS 330 PS 334	Educational Psychology NA (3) Fall 2014 Adolescent Psychology A 3 Fall 2013
An exit exam is required for graduation			
General Electives			Hours Applied: 6 Classes Applied: 2
<b>HUM 101</b>	Intro to Humanities	A	3 Fall 2013

In-progress courses always show the credit hours in parentheses, and the grade as “NA”.

# Features of a Typical Block

*The column on the right shows the semester each course was taken. If the course is a transfer course, this may be the term that the transfer course was added to the student's record.*

Major in Psychology		Term:	Hours Required:	40
<input checked="" type="checkbox"/>	24 hours in upper-division courses			
<input checked="" type="checkbox"/>	Social Psychology	A	3	Spring 2014
<input checked="" type="checkbox"/>	Child Psychology or Adolescent Psychology	A	3	Spring 2014
<input checked="" type="checkbox"/>	Psychology of Learning or History of Psychology	A	3	Fall 2013
<input checked="" type="checkbox"/>	Statistics w/ Advanced Topics in Behavioral Sciences	PS 341	Stats with Adv Top in Beh Sci	A 3 Fall 2013
<input checked="" type="checkbox"/>	Abnormal Psychology	PS 352	Abnormal Psychology	A 3 Spring 2014
<input type="checkbox"/>	Experimental Psychology	PS 380 PS 380L	Experimental Psychology Experimental Psychology Lab	NA (3) NA (1) Fall 2014 Fall 2014
<input checked="" type="checkbox"/>	Physiological Psychology	PS 406	Physiological Psychology	A 3 Fall 2013
<input type="checkbox"/>	Cognitive Psychology	PS 420	Cognitive Psychology	NA (3) Fall 2014
<input type="checkbox"/>	Thinking, Writing, Speaking in the Behavioral Sciences	<b>Still Needed: 3 Hours in PS 499</b>		
<input type="checkbox"/>	Psychology electives approved by faculty advisor	PS 330 PS 334 PS 335	Educational Psychology Adolescent Psychology Adult Psychology	NA (3) A 3 A 3 Fall 2014 Fall 2013 Spring 2014
		<b>Still Needed: 3 Hours in PS 300:499</b>		

An exit exam is required for graduation and is administered in PS 499. The departmental exit exam covers theories and concepts from all areas of the curriculum.

## General Electives

Hours Applied: 6

Classes Applied: 2

HUM 101 Intro to Humanities

A

3

Fall 2013

# Features of a Typical Block

*If a course hasn't been taken, the audit give advice on what course is needed by prefix and number.*

## Major in Psychology

Courses Required: 40  
Hours Applied: 34

24 hours in upper-division course

✓ Social Psychology	PS 331	Social Psychology	A	3	Spring 2014
✓ Child Psychology or Adolescent Psychology	PS 332	Child Psychology	A	3	Spring 2014
✓ Psychology of Learning or History/Systems of Psychology				3	Fall 2013
✓ Statistics				3	Fall 2013
✓ Abnormal Psychology				3	Spring 2014
☒ Experimentation				(3)	Fall 2014
				(1)	Fall 2014
✓ Physiological Psychology	PS 400	Physiological Psychology	A	3	Fall 2013
☒ Cognitive Psychology	PS 420	Cognitive Psychology	NA	(3)	Fall 2014
☒ Thinking, Writing, Speaking in the Behavioral Sciences	Still Needed: 3 Hours in PS 499				
	PS 330	Educational Psychology	NA	(3)	Fall 2014
	PS 334	Adolescent Psychology	A	3	Fall 2013
	PS 335	Adult Psychology	A	3	Spring 2014
☒ Psychology electives approved by faculty advisor	Still Needed: 3 Hours in PS 300:499				

*The course number is actually a hyperlink; users can click on the course and a pop-up window will appear with the course description (and section information if registration is ongoing and the course is being offered).*

An exit exam is required for graduation and is administered in PS 499. The departmental exit exam covers theories and concepts from all areas of the curriculum.

## General Electives

HUM 101 Intro to Humanities

*Remarks may also appear in some blocks.*

*The notation PS 300:499 indicates a course range; any PS course not required elsewhere and numbered 300 to 499 can satisfy this requirement.*



# Other Sections of the Audit

*Acceptable credit that does not fulfill a specific requirement.*

General Electives		Hours Applied: 10	Classes Applied: 4	
MUS 100EL	MU225 - Survey of Music Industry	B	3	Fall 2013
<b>Satisfied by:</b> MU225 - Survey of Music Industry - University Of North Alabama				
MUS 111	MU201 - Music Theory I			Fall 2013
<b>Satisfied by:</b> MU201 - Music Theory - University Of North Alabama				
ORI 100EL	UNA101 - University Experience			Fall 2013
<b>Satisfied by:</b> UNA101 - University Experience - University Of North Alabama				
SOC 208	Intro to Criminology	C	3	Fall 2013
<b>Satisfied by:</b> SOC 208 - Intro to Criminology - Calhoun Community College				
Insufficient		Hours Applied: 0	Classes Applied: 1	
PS 341	Stats with Adv Top in Beh Sci	F	0	Fall 2013
In-progress		Hours Applied: 9	Classes Applied: 3	
PS 304	Drugs And Behavior	NA	3	Fall 2014
SO 360	Contemp American Family	NA	3	Fall 2014
SO 362	Deviant Social Behavior	NA	3	Fall 2014
Not Counted		Hours Applied: 0	Classes Applied: 1	
ADM 100EL	ADM102 - Computer Aided Des	B	0	Fall 2013
<b>Satisfied by:</b> ADM 102 - Computer Aided Des - Calhoun Community College				

*Courses that are unacceptable due to grade or withdrawal.*

*These courses will also appear elsewhere in the audit if they will satisfy a requirement once they are completed.*

*Repeats or other courses that are excluded from the audit.*

*Courses that don't fulfill requirements for various reasons are placed in other sections depending on the reason.*

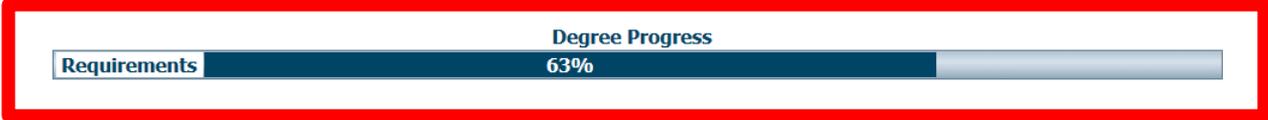
# Degree Progress

*The Degree Progress bar is an estimate of progress towards completion. This estimate is based on the percentage of the requirement “boxes” that are completed, not individual courses completed vs. courses required.*

## Athens State University Plan of Study

**Student View** A0000A55 as of 28-Oct-2014 at 04:21

<b>Student</b>	[Redacted]	<b>College</b>	College of Arts and Sciences	<b>Student Status</b>	Active
<b>ID</b>	[Redacted]	<b>Advisors</b>	Durm, Mark W Owen, Susan E	<b>Academic Standing</b>	Good Standing
<b>Classification</b>	Junior	<b>Degree</b>	Bachelor of Arts	<b>Student Hold</b>	
<b>Institutional GPA</b>	3.05	<b>Major</b>	Psychology		
<b>Overall GPA</b>	3.25	<b>Minor</b>	Sociology		



<b>Degree - Bachelor of Arts</b>		<b>Catalog Term:</b> Fall 2013	<b>Hours Required:</b> 124
		<b>Hours Applied:</b> 90	
<input type="checkbox"/> <b>60 hours of upper level credit</b>	<b>Still Needed:</b>	A minimum of 60 semester hours of upper level college/ university credit (300-400 level) is required. You have 28 but still need a minimum of 32 hours.	
<input type="checkbox"/> <b>Minimum 31 hours at Athens State</b>	<b>Still Needed:</b>	You have 25 but still need a minimum of 6 hours.	
Complete 33 of the last 39 semester hours of study or 25% of the degree requirements, whichever is larger, at Athens State University.			

# End of Tutorial

- Please view the other available tutorials that will help you make the most out of using Degree Works.

[www.athens.edu/degreeworks](http://www.athens.edu/degreeworks)

