

**ATHENS STATE UNIVERSITY  
BOARD OF TRUSTEES  
BOARD MEETING  
JANUARY 11, 2013**

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The Athens State University Board of Trustees (also referred herein as the Board) held a meeting at 1:30 pm on Friday, January 11, 2013 in the Chapel of Founders Hall to consider University matters.

**PRESIDING: DR. SANDRA SIMS-deGRAFFENRIED  
CHAIR PRO TEMPORE OF THE BOARD**

The Board of Trustees meeting was called to order by Dr. Sims-deGraffenried.

**PUBLIC COMMENT**

There were no individuals registered to speak to the Board.

**ROLL CALL**

On roll call, the following Board members were present and constituted a quorum to conduct business:

Ms. Mary Scott Hunter  
Mr. Garth Lovvorn  
Mr. Macke Mauldin  
Ms. Maxine Randolph  
Mr. Tazewell Shepard  
Dr. Sandra Sims-deGraffenried

Ms. Cathy Dickens arrived after official roll call was taken.

Also present was Dr. Robert Glenn, President of Athens State University and Ms. Jackie Gooch, Recording Secretary. Governor Robert Bentley, Dr. Mark Heinrich, Senator Arthur Orr and Mr. Clint Shelton were absent.

**APPROVAL OF AGENDA**

On a motion made by Ms. Mary Scott Hunter and seconded by Mr. Tazewell Shepard, the Board voted unanimously to approve the agenda as recommended.

Mr. Tazewell Shepard requested point of clarification on the times listed on the agenda for the New Business/Actions Items. It was discussed that the times listed on the agenda, with the exception of the start time, were only used as a frame of reference. It was determined that accurate public notice had been given as to the start time of the meeting.

### **APPROVAL OF MINUTES**

On a motion made by Mr. Macke Mauldin and seconded by Mr. Tazewell Shepard, the Board voted unanimously to approve the minutes of the October 12, 2012 Board meeting.

### **NEW BUSINESS**

#### **Approval of President's Job Description (Attachment A)**

On a motion made by Mr. Garth Lovvorn and seconded by Ms. Mary Scott Hunter, the Board voted unanimously to approve the President's Job Description as presented.

#### **2013 meeting dates (Attachment B)**

Ms. Mary Scott Hunter made the motion to approve the proposed Board of Trustees future meetings dates for 2013. The motion was seconded by Mr. Tazewell Shepard.

Ms. Mary Scott Hunter then made the motion to amend the meeting dates by deleting April 18, have the starting time of the meeting on April 19 at 2:00 pm, and table the remaining July and October dates until April 19. The motion was seconded by Ms. Maxine Randolph.

The amendment was approved unanimously. The main motion as amended was also approved unanimously.

#### **Presidential authority to designate procedures from University policies (Attachment C)**

On a motion by Mr. Tazewell Shepard and seconded by Ms. Mary Scott Hunter, the Board voted unanimously to approve the Presidential authority to designate procedures from University policies.

#### **Conflicts of interest notification and disclosure for Board members (Attachment D)**

On a motion by Mr. Garth Lovvorn and seconded by Mr. Tazewell Shepard, the Board voted unanimously to approve the Conflict of Interest Notification and Disclosure document. This document will be signed by all Board members and a copy will be retained in the

President's Office along with a copy of each Board Member's Certificate validating completion of State of Alabama Ethics Training.

**Policy modification to recruitment and hiring policy (Attachment E)**

On a motion by Ms. Mary Scott Hunter and seconded by Mr. Tazewell Shepard, the Board voted unanimously to approve the Policy modification to Recruitment and Hiring Policy.

**Resolution to authorize purchases (Attachment F)**

Garth Lovvorn made the motion to approve the Resolution to Authorize Purchases of Real Property. The motion was seconded by Macke Mauldin.

Ms. Mary Scott Hunter made a motion to amend the Resolution to Authorize Purchases by adding the following language:

“the President of the University will provide a facilities project status report to the Board of Trustees at regular scheduled meetings and/or as requested by the Chair Pro Tempore”.

Mr. Tazewell Shepard seconded the motion to amend the Resolution to Authorize Purchases.

The Board voted unanimously to approve the amendment. The main motion as amended was also approved unanimously by the Board.

**Policy Modification to Purchase and Renovation Policy (Attachment G)**

Ms. Mary Scott Hunter made the motion to approve the Purchase and Renovation Policy. It was seconded by Tazewell Shepard.

Ms. Mary Scott Hunter then made a motion to amend the Purchase and Renovation Policy in item 2, changing “Vice President for Financial Affairs” to “President of the University. The amendment was seconded by Mr. Tazewell Shepard.

The Board voted unanimously to approve the amendment. The main motion as amended was also approved unanimously by the Board.

**PRESIDENT'S REPORT**

Dr. Glenn presented a schematic and explained the Board of Visitors concept. The Board agreed on the basic concept by consensus and Dr. Glenn will provide a more detailed presentation at the next Board meeting. **(Attachment H)**

Dr. Glenn presented information regarding the Association of Governing Boards annual conference. This conference will be held in April in San Francisco, CA. The University's annual membership with the AGB includes registration for two individuals to attend. Dr. Glenn recommended that Dr. Sandra Sims-deGraffenried and Ms. Jackie Gooch be allowed to attend. Consensus of the Board was to allow Dr. Sims-deGraffenried and Ms. Gooch to attend.

### **COMMENTS FROM THE BOARD**

Dr. Sims-deGraffenried expressed appreciation from the Board to all Athens State University faculty and staff for their part in welcoming the Board to the campus and providing in-depth information about programs and facilities.

Dr. Sims-deGraffenried stated that Dr. Glenn does not have an employment contract, but one should be provided. A draft document is in progress.

Dr. Sims-deGraffenried provided the following reminders:

February 12, 2013 – Lecture by Mr. Sandridge at the Alabama Center for the Arts  
March 1, 2013 – Alumni Awards Ceremony  
March 5, 6, and 7, 2013 – SACS On-Site Review

### **ADJOURNMENT**

On a motion made by Ms. Mary Scott Hunter and seconded by Mr. Tazewell Shepard, the Board voted unanimously to adjourn the Athens State University Board of Trustee meeting.