



## Request to Solicit

University policy requires that prior to requesting gifts and/or donations that permission must be granted by the Office of University Advancement. For further information: 233-8215 or [Rick.Mould@athens.edu](mailto:Rick.Mould@athens.edu).

Name of Club/Organization Making Solicitation:

Name of Club President or Fundraising Chair:

Phone:

Email:

Name of Faculty/Staff Sponsor:

Phone:

Email:

Please describe the nature of your fundraising activity:

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Please state who you will be soliciting: (Individuals, alumni, businesses, foundations)


Please describe the type of request you will be making: (Cash, in-kind, materials)

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Please state your organization's fundraising goal.


Please discuss how your contributions will be used.


If cash contributions are sought, what accounts will funds be deposited?

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Faculty/Sponsor Signature

Vice President for University Advancement: \_\_\_\_\_